

## COLCHESTER SCHOOL DISTRICT

Board of Education Meeting  
Colchester High School Media Center

Tuesday, March 3, 2020  
7:00 p.m.

### MINUTES (General Session)

The Colchester Board of Education held a regular board meeting on Tuesday, March 3, 2020, at the Colchester High School Media Center. Those in attendance were Board Directors: Craig Kieny, Lindsey Cox, and Curt Taylor; Superintendent Amy Minor; Director of Curriculum Gwendolyn Carmolli; Director of Student Support Services Carrie Lutz; and Principal Jordan Burke. There were no audience members.

#### I. Call to Order and Pledge of Allegiance

Board Vice-Chair Craig Kieny called the meeting to order at 7:14 p.m. and led in the Pledge of Allegiance.

#### II. Citizen Participation

None.

#### III. Report from Building Principals

**Informational**

Malletts Bay School Principal Jordan Burke shared that the school hosted family conferences yesterday and today and they were well attended. Her staff recently participated in professional development regarding compassion fatigue. The month of March has several more opportunities for professional development which will include work with literacy data and the school's core values. Each 5<sup>th</sup>-grade class got to visit Starbase for a day. Starbase is a Vermont program that provides exposure to hands-on STEM curriculum to students free of charge. Students at the school have also been busy raising \$1,600 for the American Heart Association through a physical education unit.

#### IV. Hear Colchester School District Audit Report for FY'19

**Action**

Fred Duplessis, CPA from Sullivan, Powers and Co., provided the board and community with an overview of their audit report and findings for FY'19. A copy of the report is available on the district website. The audit was clear and the district was found to be in full compliance.

#### V. Second and Final Reading of Management of Policies Policy: A1

**Action**

No changes were requested.

*Director Cox moved to approve the second and final reading of the Management of Policies Policy: A1, seconded by Director Taylor. The motion passed unanimously, 3-0.*

#### VI. Second and Final Reading of Section 504 Rehabilitation Act of 1973 Americans with Disabilities Act. Policy for Non-discrimination on the Basis of Disability Policy: F27

**Action**

No changes were requested.

*Director Cox moved to approve the second and final reading of the Section 504 Rehabilitation Act of 1973 Americans with Disabilities Act. Policy for Non-discrimination on the Basis of Disability Policy: F27, seconded by Director Taylor. The motion passed unanimously, 3-0.*

**VII. Second and Final Reading of Admission of Students Policy: F17 Action**

Two minor changes were requested. The edits did not alter the intent of the policy.

*Director Cox moved that we approve the second and final reading of Admission of Students policy: F17, seconded by Director Taylor. The motion passed unanimously, 3-0.*

**VIII. Approval of Creative Discourse Contract for Services Action**

In response to the long-term planning to address the facility needs housing students in grades Preschool through Grade 2, the board is seeking community input to help guide their future decisions. Superintendent Amy Minor presented a letter of agreement between the district and an organization called Creative Discourse led by Sue McCormack and Kesha Ram. The company designs and facilitates conversations between organizations and communities to lead change. Superintendent Minor led the board through the proposal which includes the initial phase that they would be agreeing to at this meeting, and several options for future work connected to this project that could be added on at a later date. Director Kieny asked if the proposed amount was fixed. Superintendent Minor stated that it is, assuming the board will not require additional services. Director Cox added that she had the opportunity to meet Sue and Kesha and believes they are an excellent choice for this work. She values their experience and local knowledge and believes this service will be a great contribution to the board's final decision.

*Director Cox moved to approve the contract for services with Creative Discourse as presented, seconded by Director Taylor. The motion passed unanimously, 3-0.*

**IX. Approval of Recommendation for Administrator Contract Renewals 2020-2021 Action**

Superintendent Amy Minor provided the board with a memo outlining the contracts that she recommends to renew for the FY'21 school year.

*Director Taylor moved to approve the recommended administrator contracts for the 2020-2021 school year, seconded by Director Cox. The motion passed unanimously, 3-0.*

**X. Hear and Discuss FY'21 Budget Results Action**

The school article regarding the FY'21 school budget passed with 2,966 votes in favor and 1,613 votes against. School Board Director Lindsey Cox was re-elected to a 3-year term and Nicolas Longo will join the board for a two-year term. Following the announcement of the results, the board and Superintendent Amy Minor thanked the community for their support.

**XI. Approval of Personnel Consent Agenda Action**

The following agenda was presented to the school board.

**PERSONNEL CONSENT AGENDA**

**Board Date: March 3, 2020**

**(REVISED)**

**Licensed Employees (Teacher/Administrator)**

<b>Contract Type</b>	<b>First Name</b>	<b>Last Name</b>	<b>Category</b>	<b>Position</b>	<b>FTE/Hours</b>	<b>Building</b>	<b>Agenda Information</b>	<b>Person Replacing</b>	<b>Budgeted</b>	<b>Admin Support</b>
Teacher	Judith	Hillis	End of Employment	Speech and Language Pathologist	1.0 FTE	UMS	Request to end Employment effective June 30, 2020			Yes
Teacher	Marianne	Nealy	End of Employment	Special Education Teacher	1.0 FTE	CMS	Request to end Employment effective June 30, 2020			Yes

**Non-Licensed Employees (Support Staff), *Informational***

<b>Contract Type</b>	<b>First Name</b>	<b>Last Name</b>	<b>Category</b>	<b>Position</b>	<b>FTE/Hours</b>	<b>Building</b>	<b>Agenda Information</b>	<b>Person Replacing</b>	<b>Budgeted</b>	<b>Admin Support</b>
Support Staff	Stacey	Tufts	End of Employment	Paraeducator-Bus	8	MBS	Notice of End of Employment		Yes	Yes
Support Staff	Brittany	Langevin	End of Employment	Payroll Specialist	40	CO	End Employment effective June 30, 2020			Yes
Co-Curricular	Angela	Boyer	New Hire	Softball "A" Coach		CMS	Notice of Hire	James Yarnell	Yes	Yes
Co-Curricular	Nathan	Peters	New Hire	Varsity Girls Tennis Coach		CHS	Notice of Hire	Mark Ellingson	Yes	Yes
Co-Curricular	Eric	LeVasseur	New Hire	JV Girls Lacrosse Coach		CHS	Notice of Hire	Chantel Wilkins	Yes	Yes
Support Staff	Kera	Breen	New Hire	Alternative Program Behavior Interventionist - CAP	35	CAP	Notice of Hire	Open Position	Yes	Yes

*Director Taylor moved to approve the Personnel Consent Agenda as provided, seconded by Director Cox. The motion passed unanimously, 3-0.*

**XII. Approval of General Meeting Minutes: February 18, 2020** **Action**

*Director Cox moved to approve the minutes from the meeting held on February 4, 2020, seconded by Director Taylor. The motion passed unanimously, 3-0.*

**XIII. Board/Administration Communication, Correspondence, Committee Reports** **Informational**  
None.

**XIV. Future Agenda Items** **Informational**

- Contract Renewals
- Lead Testing Results
- 2020-2021 School Year Calendar
- Presentation from Rachel Cohen: Rowland Fellowship

**XV. Executive Session to Discuss Contract Negotiations** **Action**

*Director Taylor made a motion to enter executive session at 7:51 p.m. for the purpose of discussing contract negotiations, seconded by Director Cox. The motion passed unanimously, 3-0.*

*Director Taylor moved to exit executive session at 8:27 p.m., seconded by Director Kienny. The motion passed unanimously, 3-0.*


**XVI. Adjournment**

*Director Taylor made a motion to adjourn at 8:48 p.m. seconded by Director Cox. The motion passed unanimously, 3-0.*

Recorder:

  
Meghan Baue  
Recording Secretary

Board Clerk:

  
Lindsey Cox  
Board Clerk